# Smoke Signal

Fund Raiser: Garage Sale!

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The Fundraising Committee is planning a Yard Sale in May so that we can increase the amount of funds raised before we close out our fiscal year.

Please look around your home and put aside those treasures that you want to part with or have been trying to get rid of so that someone else can enjoy them.

A date has not been established; however, we believe that Highlands Ranch is a great location because of the many sales that go on there on weekends and the high traffic volume that these sales attract. We have members who have volunteered to have it at there homes so a site is not an issue.

A date will be known before the next monthly ZCD meeting so anyone interested in working the sale should let Judy McNerny know at that meeting.

### Things needed:

Volunteers to help set up Volunteers to price items Volunteers to work the sale Volunteers to Pack up/Close Out Tables for putting things on Help with signage

Items to sell!!! (just a few ideas!)

- ⇒ Kitchen items
- ⇒ Furniture
- ⇒ Tools—indoors & outdoors
- ⇒ Toys/Electronics
- ⇒ Appliances
- ⇒ Puzzles/Games
- ⇒ Books/CDs
- ⇒ Drapes/Rugs/Pictures
- ⇒ Comforters/Quilts
- ⇒ Jewelry/Purses/
- ⇒ Collectables
- ⇒ Etc....



Please contact Judy McNerny if you are volunteering. Information will come at the meeting and also via email.

Don't Forget! Dues for the upcoming fiscal year 2009-2010 are due right now! You should have gotten your statement at the last meeting and if you were unable to attend—it was mailed to you. Dues received after May 15th are subject to a \$25 late fee and dues paid after July 31st a reinstatement fee of \$40 is added.

In renewing your Zonta membership, you are also renewing your commitment to Service in the community and the support of the club and your fellow Zontians.

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## President Judy's May Message

This is my last President's message so, naturally, I'm doing some looking back.

The last of the suggestions for developing wisdom in the article I've referred to off and on this year is: "Get comfortable with mixed emotions. There is much ambiguity in life, and the wise accept this."

As I reflect, I realize there are things I wanted to do, but didn't; wonderful memories; things I lost sight of along the way; and many things I'm pleased about. I guess I just have to live with whatever I can't fix in the next week or ten days!

Fix number 1: please review, elsewhere in this issue, the changes the Long Range Planning Committee is proposing to the club's long range plan. We will be voting to approve (or not) the revised plan at the May meeting.

In the plan you will see, in the Administrative section, the addition of "Seek out and experiment with ways to streamline all administrative tasks." Please contribute to that search. If you have a suggestion for operating more efficiently, share your idea with Beth, Jennifer, a committee chair, or one of the other board members.

Fix number 2: We already voted on one streamlining idea: to make the president-elect an assistant to the president. Proposed changes to our bylaws and standing rules to put that idea, and some other matters, into effect also appear in this issue. These will also be presented for a vote in May. Take a few minutes now to review the changes. If you have questions about any of them, feel free to contact me or ask your questions at the meeting.

In my very first message I adopted a theme of "Service, Support and Serenity." I haven't done much to refer back to that theme and that's one of my regrets. However, for the most part the club has followed my three S's during the year anyway and I am pleased about that. I know our incoming president is thinking outside the box about ways we can be of more service to our community without piling additional burdens on members. Stay tuned, Zontians, and go, Beth, go!

Thank you all for allowing me to be your president this past year. I am especially grateful to have been able to go to Rotterdam—I have many wonderful memories from that trip!

Thank you for the hard work so many of you did on committees and in giving hands' on service. Don't forget to turn in your hours!

Most of all, thank you, Beth, Jennifer, and everyone else who will serve as an officer or director next year, for your willingness to serve our club, for your devotion to Zonta and its goals, and for the excitement and creativity you are bringing to your roles.

Okay, stop the music! Change jobs!

Judy McNerny

## Service Committee

As the Zonta term winds down, Kathy and I want to thank all our Service Committee members for their work in the past year. We think you will agree there were successes and, okay maybe some challenges. Our goal was to "dial down" on monthly meetings to give committee members a bit of time back in their lives. We hope that helped to some degree, but now understand that we need to find a balance yet in that experiment as well. By not meeting every month, we lost some important connection, some verve and consistency. For the next year, we charge the new Service Committee members to address that challenge and continue to seek a new balance, different from the old balance and lay the ground for an even newer balance in the future (okay, now I am confused...)

Anyway, Service Committee members...thanks for your work on volunteer scheduling throughout the year, the discussions of the Jane Klausman award and any other project that escapes me as I write. The 2008-09 Service Grants were successful, and my thanks to those of you who helped with reading, scoring, and the spirited discussions around Kathy's dining room table. Additionally, I think I speak for all of us in thanking Kathy for the Service Committee meetings at her house; the meetings in your back yard were particularly lovely and productive.

Keep in mind, we have a couple of service projects coming up: Excelsior Youth Center Gala on May 15<sup>th</sup> and Delores on May 17<sup>th</sup>. Hopefully by the time you read this, you will all have your final assignments...lol! Also, please note that WOW's Women:Cook on May 4<sup>th</sup> had all of their evening volunteer spots filled by Junior League (wuh?)...only time open is day hours (thank you Nikki!)

Finally, to next year's Service Committee...I am confident that you will enjoy your much appreciated commitment, find that you have some exciting changes to spice things up a bit, and ready/willing/able to address the challenges ahead (i.e. the District Conference, re-acquainting our club with allowable service hours...KEEPING TRACK of them, and continuing our work in the Denver community helping the women who desperately need Zonta's support!)

-Respectfully submitted

Beth Mundell

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## May General Meeting

When: Thursday, May 14, 2009

5:30pm – Social Hour 6:00pm – Dinner

Where: Doubletree Hotel Denver

3203 Quebec Street Denver CO 80207

Crystal I Room

Menu: Chef's Choice

Vegetarian available – please let Cathy know

Salad & Dessert

Cost: \$30

Cocktails: Can be purchased in the bar very close to the meeting room

#### RESERVATIONS:

Please RSVP to Cathy Conley, at 720-622-0181 (w), 303-691-6926 (h), or <a href="mailto:cathryn.conley@ge.com">cathryn.conley@ge.com</a> by Monday, May 11th at noon.

#### MAY PROGRAM:

On August 1, 1999, Polly Letofsky left her home in Vail, Colorado, and headed west. She traveled across 4 continents, 22 countries, and over 14,000 miles -- by foot -- and has since become the first and only woman to walk around the world.

As an awareness campaign for breast cancer, survivors and wellwishers around the world came out to walk with her.

Polly's GlobalWalk has been featured in over 2,000 newspapers, magazines, radio and television stations around the world including Good Housekeeping,

CNN International, The CBS Early Show, NBC's Your Total Health, and Fine Living Channel's Radical Sabbatical.

Learn more on her website: www.globalwalk.org





## Reservations

For each general dinner meeting, please remember to call if you aren't on the permanent reservation list. And, as always, we are charged for the number we guarantee, so we have to bill anyone who makes a reservation (or forgets to cancel a permanent reservation) but doesn't come to the meeting.



## Permanent Reservation List Update!

- · Members who are on the permanent reservation list do not have to call to make a reservation for dinner meetings (but you must call to cancel or be billed for dinner anyway)
- · If you plan on coming to every meeting—why not add your name if it is not on the list?
- · If you are on the permanent list but tend to forget to call and cancel—why not take your name off the list?
- · Be sure to call Joetta Williams or Cathy Conley, Membership Co-Chairs, with your request to be added or deleted!

## Permanent Reservations

Should your name be listed here?

Carroll Allen

Evie Ashmore

Judy Bederman

Mary Benoit

Cathy Conley

Linda Corssmit

Shelia Davis

Pam Dumonceau

Nikki Headlee

Deb Heckart

Cynthia Herndon

Kathy Hyzer

Dottie Jenkins

Jennifer Koeller

Kate Linscott

Judy McNerny

Wendy Moraskie

Beth Mundell

Linda Rhea

Dorothy Swindt

Joetta Williams

Remember to call if you can't come, otherwise you will be billed for the dinner.

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## RE-VITALIZE A RE-JUVENATE RE-CONNECT



## ZONTA NORTH AMERICAN INTERDISTRICT MEETING

WHERE? CLEVELAND MARRIOTT EAST

26300 HARVARD ROAD

WARRENSVILLE HEIGHTS, OH 44122

PHONE 216-378-9191 (HOTEL DIRECT) 1-800-228-9290 (RESERVATIONS)

clevelandmarriotteast.com

WHEN? JUNE 5 (ARRIVALS) 6-7 SEMINAR/WORKSHOPS

HOW MUCH? EARLY BIRD \$170 (BEFORE APRIL30).

\$185 (APRIL 30-MAY 20) ALL MEALS INCLUDED IN FIXED COST

WHO? YOU

WHY?

- 1) TO IDENTIFY YOUR PERSONAL STRENGTHS (FRIDAY EVENING) AND LEARN TO APPLY THIS INSIGHT IN THE FOLLOWING WORKSHOPS IN WAYS THAT WILL MAXIMIZE QUALITIES WITHIN YOUR LEADERSHIP EXPERIENCE TO ENSURE YOU ARE A PART OF ZONTA'S FUTURE SUCCESS IN NORTH AMERICA.
- 2) TO IDENTIFY BEST PRACTICES AND DEVELOP STRATEGIES TO ADDRESS CONCERNS REGARDING NORTH AMERICAN ZONTA MEMBERSHIP ISSUES, TO INCLUDE: INFRASTRUCTURE, COMMUNICATION, VISIBILITY & CREDIBILITY.
- 3) TO STRENGTHEN SKILLS IN ORDER TO SUCCESSFULLY REVITALIZE ZONTA IN NORTH AMERICA, OUR DISTRICTS & CLUBS TO INCLUDE: CREATIVE THINKING AND DEALING WITH DIFFERENCES TO ACHIEVE WIN-WIN OUTCOMES IN ZONTA.
- 4) TO HAVE AN OPPORTUNITY TO CONNECT WITH AND BE PART OF A DISCUSSION PANEL WITH ZONTA INTERNATIONAL REPRESENTATIVES RE: HOW THEY SEE THE FUTURE OF ZONTA: THE CHANGES, APPROACHES & STRATEGIES THEY ENVISION FOR THE NEXT BIENNIUM AND BEYOND. Q & A WILL FOLLOW TO GIVE ATTENDEES AN OPPORTUNITY TO DISCUSS CONCERNS AND TO RE-CONNECT WITH ZONTA INTERNATIONAL.

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# Get the Zonta Buzz!

# Great News!... We now have our Hotel for the 2009 District 12 Conference!

The conference will be held at:

## Red Lion Denver Central (@ Stapleton)

- Entire hotel newly remodeled in 2008
- Small size property; we'll be the only conference there
- Easy freeway access at I-70 & Quebec
- Free shuttle to Northfield Stapleton and Quebec Square shopping & entertainment areas





Friday, October 30-Sunday, November 1, 2009

## Zonta Club of Denver April 2009 Dinner Meeting Doubletree Hotel Denver

**Call to Order** at 6:05 p.m. was by President Judy McNerny.

**Inspirational Moment** was presented by Cathy Conley.

Guest and program presenter Mandy Ziegler was introduced by Sheila Davis.

The Status of Women Moment was given by Nikki Headlee reporting on women and war crimes.

Diane Twining announced the Equal Pay Day Rally will be on April 28<sup>th</sup> at noon at the state capitol. She encouraged all who can attend to, please, do so.

Judy asked that the February and March minutes be approved as published and they were.

**Finance** - Barb Pellegren brought the annual membership dues statements and asked everyone to pick up her copy before leaving.

**Membership** - Joetta Williams announced the May dinner meeting will be held at the Doubletree Hotel Denver. The location for the June meeting will be disclosed as soon as the location is decided upon.

Fundraising - Deb Heckart reported on Fundraising Committee news. All film festival expenses are not in so a final profit number is not known. It will probably be around \$900. The club needs to raise more money. She indicated there has been interest in having a yard sale. She asked for a show of hands of those who are interested – many responded. Kathy Hyzer has offered to have one if the community she is moving into this month allows them. Cynthia Herndon, also, offered her yard for the sale which will probably be held in May. Carroll Allen will check with the restaurant Solera about the possibility of holding a wine tasting. And the last suggestion for raising funds was to have the artist who painted the purses we are currently selling, paint some smaller items like make-up bags. This is with the idea that a smallerticketed item might sell better.

Service - Beth Mundell and Kathy reported volunteers are needed for the May 17th Delores dinner. Eight women volunteered to help with the Excelsior fundraising event but only six are needed. The WOW event needs more volunteers during the day and evening of their event on 5/4. Kathy visited Mariposa House which is at 13th and Ogden. It has 16 bedrooms for women which need to be decorated (all have twin beds). There was much discussion about the possible projects that could be instituted for these women – see the Smoke Signal for a list of possibilities. There are two applicants for the Jane Klausman Award. The Service Committee decided not to have a graduation party for the Teen Moms. Letters of recognition with gift cards will be given instead.

Sheila reported the Board decided to not accept the District Conference Committee's offer to pay half of the Blacktie Colorado fee (\$250) to use it for the conference. She thanked the Board for doing so. Then she explained a little of the background of Mandy's new career as author and public speaker promoting her husband's work. Her presentation was entitled Power, Purpose and Spirit. Her husband's new book When Your Spirit Calls was available at a discount after her talk.

Nominating Committee - Nikki Headlee reported the business of the committee. She explained Deb Heckart is taking a leave of absence and Dottie Jenkins will cover for her. Jennifer Koeller agreed to be President Elect and Mary Benoit will cover her vacated Director position. Krystie Rose Millich is resigning from the club so her director position needs to be filled. The proposed slate of officers was presented as follows –

Beth Mundell – becomes President automatically as a result of having been elected President-Elect last year

Jennifer Koeller – President-Elect

Kathy Hyzer – Vice President

Carroll Allen – Secretary

Nikki Headlee – Treasurer

Mary Benoit – Director – 1 year

Dottie Jenkins – Director – 1 year

Kate Linscott – Director – 2 year

Judy McNerny, Sheila Davis and Dorothy Swindt – Nominating Committee

Sheila Davis made a motion to accept the slate as presented, Diane seconded the motion and all were in favor.

Judy gave a report of the Area 3 meeting.

Nikki passed out copies of the 2007/2008 Annual Report and covered the highlights of her presidency.

Judy presented Cracked Pot Awards to Evie Ashmore and Cynthia Herndon for their many contributions to Zonta.

Mary Benoit presented the Zonta Rock to Nikki Headlee.

Following closing remarks and all business being attended to, the meeting was adjourned at 7:50 p.m.

### Upcoming Events -

Douglas County's Trivia Night has been rescheduled to May 2. Judy & Ken would like to have anyone join them in participating.

May club meeting is 5/14

2009 District Conference in Denver is Oct. 30th – Nov. 1st.

Respectfully submitted by Carroll Allen, Secretary

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#### ZCD Long Range Plan 2008-2009

The scope & purpose of this Long Range Plan is to provide a <u>broad framework & a clearer focus in support of ZCD's goals & objectives</u>. This Long Range Plan does not replace or take precedence over the Rules & Bylaws or the authority of the members & Board. It does define high-level goals that will produce more efficiency & ensures the most effective use of limited resources by focusing on key supportive goals. This document is organized by functions, not Committees; therefore it is not meant to limit cross functionality, but to identify & expand key functions for all Committees.

FUNCTION	DESCRIPTION	COMMENTS
Administrative	1. All key Committee & Presidential data is backed up on computer medium (flash drives) a. New Archive Committee will assist in developing standards & formats for short & long range procedures for each Committee b. Archive Committee will review & select past documents for permanent retention on computer medium 2. Committee Check-off Lists will be developed by Committees w/ assistance of the Archive Committee: a. Check-off Lists will be used for training; b. to ensure critical goals are met in a timely manner; c. to confirm what data must be saved & passed along 3. Key data for each Committee is passed to next Chair & President 4. Rename & redesign the ZCD Directory a. "Beyond a Directory"; b. One long-term member to assist Mbr Chair with content & format; c. Include key ZI & ZCD organizational structure in Directory 5. Encourage all Committees & members to communicate pertinent & timely information w/ each other to improve & enrich ZCD's PR efforts, events & overall enjoyment of participation & service. 6. Seek out and experiment with ways to streamline all administrative tasks	1a - Hasn't happened yet  1b - 1% complete  2 - 0% - committees need to work on these  4 - 100%
Membership Education	1. 10% net growth annually     2. Continue Prospective New Member event w/ new venue - @ discretion of President & Mbr Com     3. Develop and implement a plan for mentoring & retention toolkitof members & a plan to ensure Zonta Continuing Education     4. Develop program for 'New Z' sub-Committee and put on a CD  1. Smoke Signal will have ZI information on a monthly basis (obtained from ZI web site)	4 – 25%  *Past Governors & President
	a. new Information Officer to collect & share info for SS     Present a Zonta & Education Moment @ every meeting	to provide info. 0%-need follow-up on this
Service	Develop 4-5 Mission related hands-on service opportunities, per year     Communicate w/ other Clubs in Area 3 on Service Projects & Grants to avoid duplication of efforts & reduced impacts in the Metro area.     Work w/ FR, PR, Membership & others as needed, to coordinate efforts & maximize Film Festival, etc.	Service Projects are uniquely defined & may be separate from Service Grants.  2 - 20% 3 - 70%
Service Grants	Review & update criteria & procedures for awarding Grants:     a. Establish 3 year limits on Grants, with exceptions permitted by approval from the Board & members (effective for Grants fall of 2008);     b. Time-limited organizations can reapply after a one year hiatus;     c. All finalists for Service Grants must have at least one site visit before a Grant is awarded     d. Work with PR Committee to revise web site so grant applicants can access (1) parameters for grants, (2)	1 - 100%
	application form, and (3) other information to be submitted  2. Use web-based tools in rating non-profit organizations:     a. for selecting organizations in soliciting applications;     b. for reviewing non-solicited applications  3. Review application & update as needed annually  4. Increase \$\$ amount of individual Grants to maximize positive impacts	2 – may not be feasible 4 – 100% 2008-2009
Fund Raising	1. 10% net growth in annual revenues     2. Develop trending reports (Track \$\$ and time spent by members; \$\$\$) — w/ available_use data, to establish benchmarks     3. Provide early, annual notices to members of time \$\$\$ obligations for the coming year     4. Plan & stage 2 3 theater events annually     5. Develop 1 signature FR event for ZCD for 2008 2009: Continue development of film event/festival     a. Hire_Consider hiring a professional event planner & other professionals as deemed necessary to maximize positive outcomes     6. Any FR efforts need to be pre-sanctioned by the FR Committee	*Improved, timely Communications to members is key
PR/Comunication/ Marketing	1. Partner w/ Area 3 PR activities for maximum exposure and increased cooperation w/ Area 3 Clubs:  a. Recruit new members to assist  8.ssist  4.2. Develop multi faceted PR Projects:  a. Connect w/ art schools & art departments for low cost video, photo, etc. promotional project/s for ZCD;  b. Develop a project to highlight ZCD's 'concrete' projects in the Metro area (also to highlight the 'soft' projects – what have we done that changed individual lives);  c. Expand concept & initial output to include Area 3 Clubs  2.3. Work with Service Committee to Eencourage the use of ZCD info in Grant & Service Projects recipient's newsletters, announcements, etc.  3.4. Support all functions w/ publicity as appropriate & continue & enhance all publications, the web site, etc.	*Include personal testimonials in Club materials (Wait for next printing cycle.)  1 & 2 - 0%
Other	A Golden Z Club is being deferred to a later time.     a. When timing is better, key points to build on are:         i. Partner w/ Denver II (&/or others)         ii. Do not limit partnership to Metro, possible expansion to Regis	Deferred

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## BYLAWS ZONTA CLUB OF DENVER

(as revised\_\_\_\_<del>March</del>, 200<u>9</u>8)

## ARTICLE X DUTIES OF OFFICERS AND DIRECTORS

### SECTION 3. President-Elect.

The President-Elect shall:

- a) <u>serve as assistant to the Presidentehair Service, Membership, or Fund Raising</u>
  <u>Committee</u>;
- b) with the approval of President, attend at least one meeting of each committee during the term:
- c) serve for a term of one year, and at the end of that year automatically become president;
- d) appoint Fund Raising Committee Chairman for the following year;
- e) in the absence or inability of the President to act, perform the duties of the President;
- f) perform such duties as are assigned by the President.

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## STANDING RULES ZONTA CLUB OF DENVER

(as revised \_\_\_\_\_, 2009)

#### I. Dues and Fees

Club dues and fees for continuing members are due on or before May 1 of each year. Dues effective for the fiscal year beginning June 1, 2009 are as stated below.

A) Classified member -

Club dues	\$ 73.00
International dues	<u>68</u> 53.00
District 12 dues	28.00
District 12 ZAP fee	 2.00
	\$ 171 <del>56</del> .00

- B) Honorary member or Past International President No dues paid to Club; Club responsible for International and District dues.
- C) Late charge Membership dues paid after May 15 are subject to an additional \$25.00 late charge.
- D) Reinstatement Any member who has forfeited membership, in accordance with Article V, Section 3 of the Club bylaws, may reinstate membership upon payment of annual dues (I.A) plus \$40.00 reinstatement fee, \$15 of which is payable to Zonta International.
- E) New member fees -
- 1) for those joining on or before Dec. 1-

Club dues	\$ 73.00
International dues	<u>68</u> 53.00
District 12 dues	28.00
District 12 ZAP fee	2.00
Zonta International new member fee	15.00
Club new member fee	25.00
	\$ 211 <del>196</del> .00

2) for those joining Dec. 2 thru Feb. 15 -

Club dues	\$ 44.00
International dues	35.5028.00
District 12 dues	15.50
District 12 ZAP fee	2.00
Zonta International new member fee	15.00
Club new member fee	 25.00
	\$ 137.00129.50

- New members accepted after Feb 15 will be billed in April for the following year's dues and will become members at the beginning of the following fiscal year.
- F) Referral member Subject to same dues as a new member.

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#### III. Committees

<u>Five</u> Four standing committees, specified by the bylaws, shall perform the following functions:

- B) Status of Women Service
  - 1) Committee membership 2025% of the total Club members;
- C) Fund Raising
  - 1) Committee membership 35% of the total Club members;
  - 2) Will determine if ZCD or ZCDF will be the recipient of the proceeds of a fundraisers and therefore will be responsible for paying the expenses;
  - 3) Execute plans for fund raising, including a budget, and present the fund raising budget to the Club at a membership meeting;
  - 4) If ZCDF is going to be the recipient, submit-plans for fund raising and the budget at a Trustee meeting for Trustees' approval;
  - 5) Determine profitability of proposed fund raising projects;
  - 6) Pursue new fund raising projects;
  - 7) Track members' time and expenses and establish benchmarks;
  - 8) If a raffle will be held, appoint a member to work with the Club Treasurer to:
    - a) coordinate raffle with Games Manager,
    - b) renew the Club raffle license in October, and
    - c) coordinate the quarterly raffle report with the Club Accountant.
  - 8) It is recommended that the President-Elect chair this committee.
- E) Legislative Awareness and Advocacy
  - 1) Committee membership 5% of the total Club members;
  - Recommend club action, consistent with the Objects of Zonta International, to improve the status of women and promote legislative awareness and advocacy for equal rights.

### IV. Standing Committee Responsibilities

A) The President-Elect, Vice President and all directors shall each be chairman and/or cochairman of a standing committee. Zonta Club of Denver POBox 2665 Denver, CO 80201

We're on the Web! Visit us at www.zonta-denver.org

Advancing the Status of Women Worldwide...



Zonta Club of Denver News from Zonta International—ZI is launching a letter-writing campaign by the US Zonta Member of Zonta International Advancing the Status of Women Worldwide clubs to advocate for the ratification of CEDAW by the United States Senate (the Constitution provides that the President has the power to make treaties, if two-thirds of the Senate concurs). We will vote at the May meeting whether to approve a letter from the Zonta Club of Denver to the senators from Colorado and to each member of the Senate Foreign Relations Committee. If you have any reservations about whether CEDAW should be adopted (there are inaccurate rumors that it would require legalization of abortion, for example), please study the treaty itself. You can find the full text at this link: <a href="http://www.un.org/womenwatch/daw/cedaw/cedaw.htm">http://www.un.org/womenwatch/daw/cedaw/cedaw.htm</a>.

## Birthday wishes go out to Our May Birthdays

Cynthia Herndon—May 8th
Susan Leibsly—May 17th
Judy McNerny—May 20th
Myrna Comacho—May 25th

## Upcoming Calendar Events Save the date!

May 10	Mother's Day
May 14	General Meeting - Installation of Officers
May 28 ??	Joint Board Meeting
June 21	Father's Day
Oct 30— Nov 1, 2009	District Conference in Denver!