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Smoke Signal - August 2019

2019-2020 Zonta Club of Denver

Officers

Mary Lou Edwards, President
Gwen Fornia, President-Elect
Jeanette Scotland, Vice President
Sara Ball, Secretary
Julie Bradley, Treasurer

Directors

Veronica Hoegler
CJ Long
Dawn Bali
Kathy Hyzer

Foundation Officers

Mary Lou Edwards
Jeanette Scotland
Julie Bradley
Gwen Fornia, ex officio

Foundation Trustees

Pam Dumonceau
Nikki Headlee
Judy McNerny
Kathy Hyzer

visit us online at www.zonta-denver.org



August Meeting

Date: Thursday, August 8th
Time: 5:00 p.m.
Place: C B & Potts
6575 Greenwood Plaza Blvd.

The cost for dinner will be \$25 per person, payable at the door by check to Zonta Club of Denver or in cash. If you aren't planning to eat and are just attending the meeting, the fee is \$4 for your contribution to the room fee. Cocktails to be purchased separately.

Please RSVP to Veronica Hoegler by August 4th by calling or texting her at 303-424-2811, or by email at vehoegler@comcast.net.

No Minutes from July 11,
2019 Meeting

Please click [here](#) to see
the final Committee List
for 2019-2020

President's Tribute to Barbara Pellegren



A number of our members attended a Celebration of Life for Barb Pellegren at the Denver Zoo on Saturday, July 27, 2019. This was a very symbolic celebration of Barb's life, as she was a zoo docent and loved her time there. We honored her with a history of her service with our Zonta Club and by presenting the family with a symbol of our affection, a vase of yellow roses. Click [here](#) to see the message that Mary Lou delivered on our club's behalf at the memorial service.

Message From Our President



*"This is not a time when women should be patient.
We are in a war and we need to fight it with all our ability and
every weapon possible"*

Eleanor Roosevelt wrote this to persuade women to serve as pilots during WWII, saying they were "weapons waiting to be used." Many women answered that call, were trained to ferry planes where they were needed, and many of them tested the patched-up planes for their airworthiness. Some of the men they encountered during their travels could not believe women were flying airplanes – it was a man's job, after all! And they had to endure a great deal of bullying, both physical and verbal. These women were trained as soldiers, but the United States was not evolved enough at that time to militarize those women and give them benefits. They eventually melded back into society, mostly as housewives.

In England, a group of women were recruited to be spies – to enter Nazi-occupied Europe and obtain information about troop movements. They were thought to be less conspicuous than men because all of the men were conscripted into the German army. These women served their country proudly and many of them did not make it home.

Whenever and wherever the need arises, history records that women step up and get the job done, often under harsher circumstances than men experience. As women, we need to remember to guard our freedoms fiercely – there will always be some entity waiting to take those freedoms away under the guise of a “greater good.” I am so proud to be among women who are working to keep us free, and to make freedoms possible for women who haven’t experienced them. We are “weapons being used”!

~ Mary Lou Edwards

Easy Donation Tips from the Treasurer

Hi all! Just wanted to update you all on a fundraising opportunity we ALL can do that is virtually pain-free: Online fundraising. We have several options, and I’m going to tell you more about them in the months ahead.



The first one is EASY PEASY – if you have a Facebook account and have your birthday on your profile, Facebook lets you know automatically that you can create a fundraiser for your birthday!

- I recently did just that and linked my birthday fundraiser to: Zonta Club of Denver Foundation. It automatically puts this out there for you to all your friends – or you can also send a notification to all your friends. Facebook donates the first \$1 for your campaign, and when friends click on it they can donate as well!

- I did this for my birthday in June and without sending out anything to anyone I raised \$100 with no pain or issues. Facebook sends the club a check after a month or two for this money. The next is iGive. This is also an easy one as once you install it on your computer it automatically gives back to our club. This fundraiser can go back to Zonta Club of Denver Operating account, as the money does not need to go to a 501(c) 3 organization.
- I have been participating with iGive for several years and so far have donated approximately \$150 to our club through iGive. I did not spend any of my own money – I just linked the iGive application to my computer and every time I go online to spend money (buy hotel rooms, rent cars, purchase items from Target, or any number of online stores and a portion comes back to our club.
- I can give a demo to any of you that want it, or send you the link to get started. iGive will donate \$5 just for loading it on your computer. Then, anytime you purchase something online, it will tote up the money earned to our account. Once a quarter they send money to the club.

Last is AmazonSmile. I contacted them to make sure we could add Zonta in the list of organizations that we could link to – and we have to change part of our designation through Guidestar in order to qualify. I am working with our Accountant, Elaine Gilley, to get that updated so we can qualify.

The easiest and the most beneficial to our club is iGive, as we can give the money to our Operating Account and improve our bottom line. One of the things the board wrestled with in trying to balance the budget is that we need more money coming in to allow us to spend what we need to run the club. Other than raising dues, the best way is by raising money. We will be voting on approving our budget at the August meeting, and you will be able to see the financial needs of the club.

~Julie Bradley

Committee Reports



MEMBERSHIP

Upstairs Circus was a blast! We enjoyed the time to visit and discover our inner craft skills. Please see the photos from this event and June's visit to The Angel Concept.

Please consider bringing guests to our August meeting; we have wonderful new members to continue to get to know and two exciting speakers. Our passion for Zonta's mission will be enhanced by our August speaker, Katherine Green, who teaches self-defense to women and girls in Nepal to prevent human trafficking. We also will hear from our TED-talking scholarship recipient, Maria Coppersmith-Buschman, at the meeting.

I hope you have been enjoying your summer!

~ Veronica Hoegler



FUNDRAISING

Fundraising has been pretty quiet since summer began. This is about to change, as we will be actively looking for films for next year's Day of Film and getting our ducks in a row for a successful event. YOU can help by thinking of new people we can contact as sponsors. Your friends and family will want to help us, so please let us know of new contacts. Think of your insurance agent(s), financial advisor, CPA or accountant, lawyer or their law firm, travel agent, dentist, doctor or audiologist. Have you contacted your acupuncturist or therapist? And please, don't leave out your hairstylist, plumber, electrician or handy person. Sponsors will be advertising to a group of people (us) who look for helpers that have helped other members. Not to mention that they will reach everyone who comes to the Day of Film.



The Garage Sale is also high on our list. We are looking into how it will work in May 2020 at the home of Wendy Henry-Moraskie. YOU can help too. Set out a box or an area to put things into that you plan to donate next Spring. It will save time come March when you are hunting for goodies to let others take

home (for a small price).

FYI: Keep your eye open for our next series of Symphony Tickets we will be selling come fall.

Next Meeting: Wednesday, August 14 at 5:30 at the home of Jeanette Scotland. Bring a food item to share.

~ Jeanette Scotland



SERVICE

One of our Grantees, Blue Bench, has asked that we share some of their upcoming events. For you golfers, the **Heart of the Matter Golf Tournament** is being held on August 2nd and the **Changing the Conversation Luncheon: Stepping Off the Sidelines to End Sexual Assault** is being held on September 25th. For more information please check their website at: <https://thebluebench.org/take-action/attend-an-event/special-events.html>

As some of you know, Zonta International offered Centennial Grants of \$5000 to organizations recommended by local clubs. Our club decided to recommend The Haven. Unfortunately, we recently learned that they were not one of the finalists. Most of us can agree that they certainly deserved it, but obviously there were many applications coming from all over the world. I reassured the Haven that we would still be there to celebrate the holidays with them again this year and they were most grateful for the opportunity to apply.

The Service Committee will meet this coming **Monday, August 5th, at Citron Bistro at 5:30.** There will be no donations collected at the club meeting on August 8th.

~ CJ Long

PUBLIC RELATIONS



Your PR committee is in the process of updating the club's website to be consistent with International and District websites, pending approval of the budget at the August meeting. Please feel free, at any meeting or event, to take pictures that we could post, and forward to me via text. Pictures going back to 2005 will soon be deleted, and we'll need replacements – anything that shows that we are an active and committed group!!!

~ Kathy Hyzer



ADVOCACY

Advocacy is going to have a busy year and the committee is already prepping. First of note, Advocacy submitted a budget for the first time in over 5 years! The Board of Directors approved a budget of \$850, which will support our activities throughout the year.

After a hiatus of a few months, we met July 12th at the U-Hills Library and discussed three items: the Women's Equality Day Lawn Party on August 26th; the Centennial Anniversary project (Denver's Veteran's Day parade on November 9th); and the 2019-2020 Advocacy Project. For details on these events, [click here](#).

If you'd like to get involved, please reach out to any of us on the committee or join us at our next meeting: **August 3rd at 1 pm @ University Hills Library**, 4310 E Amherst Ave, Denver. We can be reached by email at zcd.advocacy@gmail.com.

~ Dawn Bali

Advocacy Article: "No Visible Bruises" by Judy McNerny

click [here](#) to view

BYLAWS



The Bylaws Committee proposes changes to the Zonta Club of Denver Bylaws ([here](#)) and Standing Rules ([here](#)). The club board recommends that you approve all of the proposed changes. (These proposed changes were previously emailed to all club members on July 13.)

Please review these proposed changes and be prepared to discuss them and vote at our August meeting!

Respectfully submitted,

Judy McNerny, Chair
Judy Allen
Julie Bradley
Sheila Davis
Marian Lee

Club Calendar

Club Meetings

August 8, 2019

5:00 pm
C.B. & Potts
6575 Greenwood Plaza Blvd.
Englewood, CO 80111
\$25 per person

September 12, 2019

5:00 pm
Location TBD

Special Events

District 12 Conference

September 21-22, 2019
Billings, Montana
International Director Sigrid Duden,
Zonta Club of Heidelberg, Germany,
will attend.

Zonta International Convention

July 4-8, 2020
Chicago, Illinois
Save the dates!
Registration will open later this year.

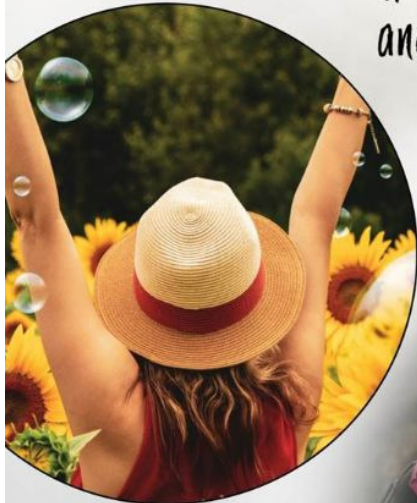


Register NOW at: <https://www.eventbrite.com/e/2019-zonta-international-district-12-conference-tickets-65621566873?aff=ebdssbdestsearch&utm-medium=discovery&utm-campaign=social&utm-content=attendeeshare&utm-source=cp&utm-term=destsearch>

Women Leading the Way

AUGUST 21 • WALKER FINE ART GALLERY

Great women, great talk
and a bit of food and drink

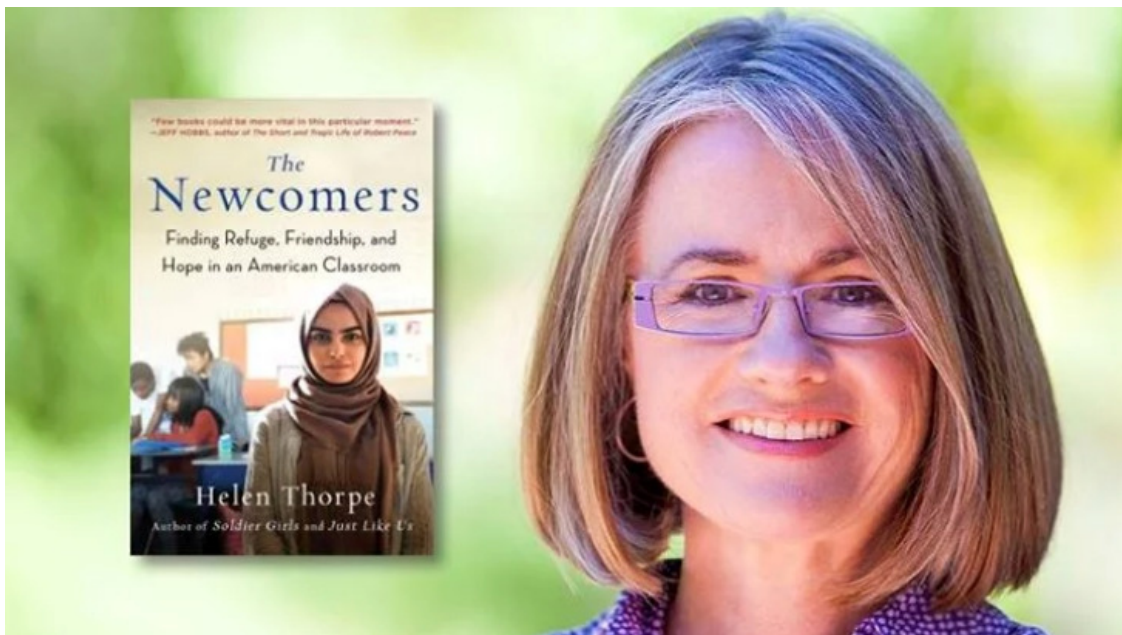


A unique opportunity to share & connect with other non-profit leaders focused on Colorado women and families.

August 21, 2019 • 5:30 - 8:00pm
Walker Fine Art Gallery • 300 West 11th Ave, A
Denver, 80204



Free, but need to RSVP by August 9, at <https://rsvpwomenleading.eventbrite.com>



**Don't Miss "An Evening With Helen Thorpe,"
Award-Winning Author**

September 24th at 7:30 p.m. at the Newman Center, University of Denver

For more information and to purchase tickets, go [here](#).



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ZONTA CLUB OF DENVER
FINAL COMMITTEE LIST (7/30/19)

MEMBERSHIP – Veronica Hoegler Chair (need 25% or 10 people)

| | |
|------------------|-----------------|
| Dottie Jenkins | Evie Ashmore |
| Linda Rhea | Joetta Williams |
| Elizabeth Savage | Bev Myers |
| Misty Fauchaux | Sue Kruger |

SERVICE – CJ Long Chair (need 20% or 8 people)

| | |
|------------------|--------------|
| Nancy McWhirter | Pam Staves |
| Olette Stanberry | Judy Allen |
| Penny Burke | Sheila Davis |

FUNDRAISING – Jeanette Scotland Chair (need 30% or 12 people)

| | |
|---------------|-------------------|
| Julie Bradley | Michelle Haggerty |
| Sara Ball | Nikki Headlee |
| Cathy Conley | Cynthia Herndon |

PUBLIC RELATIONS – Kathy Hyzer Chair (need 10% or 4 people)

| | |
|-----------------|----------------|
| Judy McNerny | Wendy Moraskie |
| Julie Bradley | Marian Lee |
| Joetta Williams | |

ADVOCACY – Dawn Bali Chair (need 15% or 6 people)

Lorie DiSaia

Bev Myers

Mary Benoit

Michelle Haggerty

NOMINATING COMMITTEE - elected

Marian Lee, Joetta Williams, Nancy McWhirter

Appointed by President/approved by Board:

ARCHIVING – Marian Lee Chair

Nikki Headlee, Judy McNerny, Joetta Williams

AUDIT/FINANCE – Nikki Headlee Chair

Liz Cameron, Kathy Hyzer, Gwen Fornia

Pam Staves is our new liaison to Metro re: Scholarship donations

BYLAWS – Judy McNerny Chair

Julie Bradley

Marian Lee

Sheila Davis

Judy Allen

HERSHEY TRUST – Judy Allen Chair

Nikki Headlee

Kathy Hyzer

Cynthia Herndon

PARLIAMENTARIAN – Judy McNerny

ZI Foundation Liaison – Gwen Fornia

ZCD FOUNDATION – Mary Lou Edwards – President - Chair

Gwen Fornia – President-Elect

Jeanette Scotland – Vice-President

Julie Bradley - Secretary/Treasurer

Judy McNerny – Trustee 2018-2021

Nikki Headlee – Trustee 2018-2021

Kathy Hyzer – Trustee 2016-2019

Pam Dumonceau – Trustee 2016-2020

LONG-RANGE PLANNING

Formed as needed

In Honor of Barbara Pellegren – Given by Mary Lou Edwards on July 27, 2019

Hello, my name is Mary Lou Edwards and I am the Current President of the Zonta Club of Denver. It is my honor to be here today with other club members to express our condolences to Barb's family and friends.

Barb was a member of the Zonta Club of Denver for 33 years and we are here to honor her for her service and dedication to our organization. Zonta International is a leading global organization of women and men whose goal is the empowerment of women worldwide through service and advocacy.

Barb joined Zonta in 1986 and became an active member right away. Her sponsor was Signe DeCroce, a friend and Zontian. Barb served as recording Secretary from 1987-1988; from 1988-1989 she was a director and a committee chair and in 1990 she was our club president. She served on all our committees (including Program, Community & International Relations and Literacy) and an especially hardworking committee called the "Alternative Fundraiser Committee" in its first year and the CWEE Fundraiser Committee in its second year which put on an art show in an effort to find a lasting alternative to the Fashion Show that we did for many years.

She served District 12 as Secretary when Jacki Sammons was Governor 1994-1996 and she became the unofficial District Photographer. She also served on several District 12 committees during her 33 years with Zonta. She talked a lot about how much fun she and Jacki had when they drove all over the district attending club meetings. She was District 12 Governor Sheila Davis's Archivist/Historian 2012-2013. She was a Director of Denver Girls, Inc., a non-profit co-founded by the Zonta Club of Denver which later merged with Denver Boys to become Denver Kids.

Barb was President of our club 1989-1990. People who served on her board remember her as an avid participant on all committees and especially remember the pictures she graced them with at the end of their term.

Barb was our unofficial club historian. She liked writing about the story of how Zonta was started in Buffalo, NY 100 years ago by businesswomen who were not allowed to join Kiwanis so they started a club of their own. She brought our history to light, often reading her pieces to the club. She also wrote many scripts for our Day of Film Events and wrote several documents still in use in our New Member Training Manual regarding Zonta's history. She loved going to conventions and she put several scrapbooks together from them. She had lots of Zonta pins from international conventions and she even framed some of them.

Barb opened her beautiful home for many events, including new member receptions. She was always welcoming to any Zontian. When a fire almost took the family property in Daniel's Park, members saw Barb on the news giving a blow-by-blow account of how it happened – so typical of her! We remember serving with Barb on committees and having great

conversations with her driving to and from meetings – about anything and everything – and we treasure the time we had with this very special Zontian.

The Yellow Rose is Zonta's flower and it symbolizes friendship. The image of the yellow rose adorns many Zonta items and is used in our events and celebrations, including the celebration of life. I would like to invite my fellow Zontians to come forward and place a yellow rose in the vase as a gesture of remembrance and dedication for Barb.

Thank you to Barb's family for allowing us to be part of her celebration of life. She will also be honored in a Memorial Service at our District 12 Zonta Conference September 21-22 in Billings, Mt. and we would love to have her family attend.

ZCD Advocacy Events for 2019

Women's Equality Day Lawn Party

We will have an opportunity to work a table, make a suffragist sash, and take a free tour of the women's history exhibit. We thought it could also be a good recruiting opportunity for Membership and they will be helping out.

Schedule for working the table:

| | |
|---------------|---------|
| Dawn Bali | 10 – 2 |
| Julie Bradley | 10 – 12 |
| Liz Savage | 10 – 12 |
| Mary Benoit | 2 – 4 |

*Monday August 26th 10am – 4pm
Byers-Evan Museum 1310 Bannock St, Denver.*

Centennial Anniversary Project (Denver's Veteran's Day parade)

****Save the date:** Saturday November 9th 10 am – 12pm

March in the WWI section of the parade as suffragists, celebrating 100 years of Zonta and voting

The parade is held in downtown Denver, with the staging at the Civic Park 14th and W. Colfax Ave. The application and fee (\$75) is due November 1st. We are still scoping what it will entail, but we will need a *monstrous regiment of women* to march with us. We will invite Area 3 clubs and other close ones to participate with us.

2019-2020 Advocacy Project - Ending Child Marriage Legislation in Colorado

We are looking into other efforts that we may join, legislators we may meet with, and organizations we may partner with. For example: Women's Collaborative, Women's Lobby of Colorado.

Advocacy Article for August 2019:

No Visible Bruises

Recently, I read reviews of three new nonfiction books that sounded interesting. So, I put holds on them at the public library. Several weeks later, as I was just finishing the first book, I received an email that book number two was ready for me to pick up. By this time, I had forgotten the book's title and subject. When I realized that it was about domestic violence, I wondered what had possessed me to reserve something that was sure to be both boring and depressing? I went and got it anyway.

Boring? Heck, no, it's a page-turner! Depressing? A little, how could it not be? Worth reading? Absolutely!

The book is *No Visible Bruises: What We Don't Know About Domestic Violence Can Kill Us* by Rachel Louise Snyder. [Here is a link](#) to the review in *The New York Times* that hooked me.

Snyder is a journalist who writes for *The New Yorker*, among other publications. After starting the book, I realized I had read a *New Yorker* article of hers on the same subject several years ago. I also remembered that I had been so impressed by the article that I made a copy and sent it out to the club. The book covers some of the same ground that the article did, but much more.

Because this is a subject at the heart of Zonta's mission, I encourage each of you to read *No Visible Bruises*. The author weaves together some of the horrifying statistics and other data about what she sometimes refers to as "intimate terrorism" with stories about victims, perpetrators, and people working with them into a cohesive narrative that is fascinating, compelling, and not without hope.

Read it as a refresher on signs of intimate partner violence and the build-up to it. What you will learn could save the life of someone you love.

-Judy McNerny

PROPOSED CHANGES TO ZONTA CLUB OF DENVER BYLAWS – JULY, 2019

| Current provision | Proposed change | Rationale |
|--|--|--|
| <p align="center">ARTICLE V MEMBERSHIP</p> <p>SECTION 1. Categories. The membership of this Club shall be limited to classified members (including emeritus members), Past International Presidents, and Honorary members.</p> <p>a) Classified Member.</p> <p>1) A classified member is accepted for membership under a major classification as shown in the Zonta International Marian de Forest Membership Manual.</p> | <p align="center">ARTICLE V MEMBERSHIP</p> <p>SECTION 1. Categories. The membership of this Club shall be limited to classified members (including emeritus members), Past International Presidents, and Honorary members.</p> <p>a) Classified Member.</p> <p>1) A classified member is accepted for membership under a major-classification as shown in <u>specified</u> on the Zonta International Marian de Forest Membership Manual-website.</p> | <p>This wording better reflects how ZI currently deals with classifications</p> |
| <p align="center">ARTICLE X DUTIES OF OFFICERS AND DIRECTORS</p> <p>SECTION 1. Duties. The officers and directors of this Club shall perform the duties prescribed by the Club, by these bylaws, the standing rules of this Club, and by the bylaws of Zonta International.</p> | <p align="center">ARTICLE X DUTIES OF OFFICERS AND DIRECTORS</p> <p>SECTION 1. Duties. The officers and directors of this Club shall perform the duties prescribed by the Club, by these bylaws, the standing rules of this Club, and by the bylaws of Zonta International. <u>The Board of Directors shall perform the duties and exercise the powers of the Club as trustee of the Hershey Charitable Trust, with the assistance of the Investment Committee and the Hershey Charitable Trust Committee.</u></p> | <p>This sentence is added to clarify who acts for the Hershey Charitable Trust.</p> |
| <p>SECTION 2. President.</p> <p>The President shall:</p> <p>f) prepare a written annual report, from the committee reports and other information, for distribution at the following September business meeting;</p> | <p>SECTION 2. President.</p> <p>The President shall:</p> <p>f) prepare a written annual report, from the committee reports and other information, for distribution at the following September business meeting; <u>as provided in the Club standing rules;</u></p> | <p>This change will take effect only if the relevant changes to the standing rules are approved.</p> |

PROPOSED CHANGES TO ZONTA CLUB OF DENVER BYLAWS – JULY, 2019

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| <p>g) contact a resigning member and do an exit interview;</p> | <p>g) contact a resigning member and do an exit interview, <u>as appropriate</u>;</p> | <p>Sometimes the reason for a resignation is obvious, as when a member moves.</p> |
| <p>SECTION 6. Treasurer.</p> <p>The Treasurer shall:</p> <p>i) provide all relevant information to the Club Accountant each month;</p> | <p>SECTION 6. Treasurer.</p> <p>The Treasurer shall:</p> <p>i) provide all relevant information to the Club Accountant each month <u>bookkeeper and/or accountant at appropriate times</u>;</p> | <p>This change reflects that the Club now has both a bookkeeper and an accountant.</p> |
| <p>m) provide Club records to the Audit Committee annually;</p> | <p>m) provide Club records to the Audit <u>Finance</u> Committee annually;</p> | <p>This change is consistent with ZI terminology.</p> |
| <p align="center">ARTICLE XII COMMITTEES</p> <p>SECTION 2. Special Committees.</p> <p>a) Audit</p> | <p align="center">ARTICLE XII COMMITTEES</p> <p>SECTION 2. Special Committees.</p> <p>a) Audit <u>Finance</u></p> | <p>This change is consistent with ZI terminology.</p> |

PROPOSED CHANGES TO ZONTA CLUB OF DENVER STANDING RULES – JULY, 2019

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| <p>II. Dinner meetings</p> <p>E) Members only meetings – At the discretion of the Board, the <u>November</u> and <u>April</u> business meetings shall be reserved for members only. A program for those meetings shall be optional.</p> | <p>II. Dinner meetings</p> <p>E) Members only meetings – At the discretion of the Board, the <u>November</u> and <u>April</u> business meetings shall be reserved for members only. A program for those meetings shall be optional.</p> | <p>This provision is unnecessary as the Board has rarely, if ever, excluded non-members from a meeting.</p> |
| <p>III. Committees</p> <p>A) Membership 2) Recruitment, classification, orientation, retention of members;</p> | <p>III. Committees</p> <p>A) Membership 2) Recruitment, classification, orientation, retention of members, <u>fellowship</u>;</p> | <p>This confirms what is understood to be a function of the Membership Committee.</p> |
| <p>4) Conduct at least one prospective member gathering each year;</p> | <p>4) Conduct at least one prospective member gathering each year;</p> | <p>The committee should have discretion to use different methods of attracting new members.</p> |
| <p>5) Prepare for the Zonta District 12 Conference, or District meeting conducted in place of a District Conference, memorial service a biography and picture of each Club member and former member, if known, who has died since the previous Conference/meeting;</p> | <p>5)4) Prepare for the Zonta District 12 Conference, or District meeting conducted in place of a District Conference, memorial service a biography and picture of each Club member and former member, if known, who has died since the previous Conference/meeting;</p> | <p>There is no memorial service at the Governor’s Seminar.</p> |
| <p>6) Subcommittees: a) Program - plan and coordinate programs with other committees, keeping in mind (i) the mission and goals of the Club and Zonta International, and (ii) Club, Zonta International, and Amelia Earhart birthdays; b) Arrangements - dinner arrangements, assist Treasurer in collecting for dinner meetings, keep attendance for Club purposes, fellowship, calling committee;</p> | <p>6) Subcommittees: a) Program – plan 5) Plan and coordinate programs with other committees, keeping in mind (i) the mission and goals of the Club and Zonta International, and (ii) Club, Zonta International, and Amelia Earhart birthdays; b) Arrangements – 6) If budgeted, arrange for payment of \$50 honoraria on behalf of speakers who are not and do not represent the recipient of a grant, scholarship or award from the Club or the</p> | <p>The Membership Committee has not typically had formal subcommittees. We have not previously had a written policy about honoraria; this provision fills that need.</p> |

PROPOSED CHANGES TO ZONTA CLUB OF DENVER STANDING RULES – JULY, 2019

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| | <p><u>Zonta Club of Denver Foundation by (i) determining the correct, full name of a 501(c)(3) organization to which the speaker would like the honorarium to go, (ii) verifying with the Compliance Officer that the organization is tax-exempt, and (iii) submitting a voucher to the Treasurer at least one week prior to the relevant meeting.</u></p> <p>7) <u>Make dinner arrangements, assist Treasurer in collecting for dinner meetings, keep attendance for Club purposes., fellowship, calling committee;</u></p> | <p>The deleted language is unnecessary.</p> |
| <p>D) Public Relations and Communications</p> <p>4) Establish and maintain a Club web page;</p> | <p>D) Public Relations and Communications</p> <p>4) Establish and maintain a Club web page; <u>Maintain and regularly update the Club web page, including providing the webmaster with names, positions, and email addresses of new board members following their installation in May;</u></p> | <p>The first clause makes the need to update the website explicit.</p> <p>The second clause describes a task that was formerly performed by the club attorney.</p> |
| <p>E) Advocacy</p> <p>4) Prepare and present at least one program each year in October or March;</p> | <p>E) Advocacy</p> <p>4) Prepare and present at least one program each year in October or March, <u>and on a regular basis, inform the Club regarding the United Nations and international, national, regional and local topics relevant to the Objects of Zonta International;</u></p> | <p>This makes explicit what the Advocacy Committee has been doing.</p> |
| <p>IV. Standing Committee Responsibilities</p> <p>D) The affairs of each committee shall be conducted by its members as will best accomplish its purpose as provided in the Zonta International bylaws, Club bylaws, Zonta International Zonta Club Manual, and Club Procedures Manuals, with consideration given to the value of members' time.</p> | <p>IV. Standing Committee Responsibilities</p> <p>D) The affairs of each committee shall be conducted by its members as will best accomplish its purpose as provided in the Zonta International bylaws, Club bylaws, Zonta International Zonta Club Manual, and Club Procedures Manuals <u>these standing rules</u>, with consideration given to the value of members' time.</p> | <p>The Club does not currently have procedures manuals, but in some cases the purposes of a committee are described in the Club standing rules.</p> |

PROPOSED CHANGES TO ZONTA CLUB OF DENVER STANDING RULES – JULY, 2019

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| <p>V. Standing Committee Appointments</p> <p>B) May Joint Board Meeting - The outgoing and incoming Board and committee chairmen shall meet in May. The planning of the meeting shall be the responsibility of the incoming President and outgoing Membership Chairman.</p> | <p>V. Standing Committee Appointments</p> <p>B) May Joint Board Meeting - The outgoing and incoming Board and committee chairmen shall meet in May. The planning of the meeting shall be the responsibility of the incoming President and outgoing Membership Chairman <u>outgoing and incoming Presidents</u>.</p> | <p>This makes explicit the current Club practice regarding planning the joint Board meeting.</p> |
| <p>VI. Special Committee Appointments</p> <p>A) Audit Committee</p> | <p>VI. Special Committee Appointments</p> <p>B) Audit <u>Finance</u> Committee</p> | <p>The proposed name of the Committee is consistent with ZI terminology.</p> |
| <p>B) Bylaws Committee</p> <p>1) Three to five members, including Parliamentarian and Club attorney, if any.</p> | <p>B) Bylaws Committee</p> <p>1) Three to five members, including Parliamentarian and Club <u>member serving as Club</u> attorney, if any.</p> | <p>This clarifies the intent of the section.</p> |
| <p>F) Hershey Charitable Trust Committee</p> <p>4) Work with Club President to send annual letters in the fall to all presidents of Colorado Zonta clubs regarding the availability of funds.</p> | <p>F) Hershey Charitable Trust Committee</p> <p>4) Work with Club President to send annual <u>emails</u> in the fall to all presidents of Colorado District 12 Zonta clubs <u>members</u> regarding the availability of funds.</p> | <p>Because club presidents may not always forward information about the Hershey Trust to their members, and because emails can easily be sent to all District members, this method will more reliably “advertise” the availability of funds to potential grantees. Although not all District 12 members are eligible for grants, any of them may know someone who is.</p> |
| <p>I) Archiving Committee</p> | <p>I) Archiving Committee</p> <p>6) <u>The following documents will be saved indefinitely:</u></p> <p>a) <u>applications for Membership;</u></p> <p>b) <u>Club Board Minutes;</u></p> | <p>This addition was proposed by the Archiving Committee.</p> |

PROPOSED CHANGES TO ZONTA CLUB OF DENVER STANDING RULES – JULY, 2019

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| | <ul style="list-style-type: none"> c) <u>Club Foundation Board Minutes;</u> d) <u>Copy of annual email regarding the Hershey Charitable Trust to Colorado Zontians & summary of trust activity (without individual names) if funds were distributed;</u> e) <u>Club Directory - printed copy and Publisher file;</u> f) <u>President’s Annual Report;</u> g) <u>Annual Reports - bound versions (done prior to 2009-2010);</u> h) <u>Final Audit Report;</u> i) <u>Photographs that include ZCD members;</u> j) <u>Smoke Signals.</u> <p>7) <u>Form 990s will be saved for seven years.</u></p> | |
| | <p>J) <u>Compliance Officer</u></p> <ul style="list-style-type: none"> 1) <u>File annually the periodic report for the Club with the Colorado Secretary of State on or before its due date, currently August 31.</u> 2) <u>Serve as registered agent of the Club.</u> 3) <u>Obtain conflict of interest forms signed by each Club officer and Board member, using the form specified by Zonta International and provide to the Secretary to be filed with Board minutes.</u> 4) <u>The Compliance Officer will be a member who is an attorney or otherwise has (or obtains) the knowledge to perform these duties.</u> | <p>These are tasks formerly performed by the club attorney and not otherwise reflecting in the bylaws and standing rules.</p> |

PROPOSED CHANGES TO ZONTA CLUB OF DENVER STANDING RULES – JULY, 2019

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| <p>VIII. International, District and Area Meeting Expenses</p> <p>A Attendance by a New Member. The Zonta Club of Denver will reimburse the registration fees of any new member who attends the first Zonta District 12 Conference, or District meeting conducted in place of a District Conference, and/or Area 3 Meeting held after the member joins the Club. Such expense shall be paid from the Club’s operating funds.</p> | <p>VIII. International, District and Area Meeting Expenses</p> <p>A Attendance by a New Member. The Zonta Club of Denver will reimburse the registration fees of any member who attends the first Zonta District 12 Conference, or District meeting conducted in place of a District Conference <u>Governor’s Seminar</u>, and/or Area 3 Meeting held after the member joins the Club. Such expense shall be paid from the Club’s operating funds.</p> | <p>This clarifies that reimbursement applies only if a new club member attends one of these events during the first year after the member joins the Club.</p> <p>The District meeting held at the beginning of each biennium is consistently called the “Governor’s Seminar.”</p> |
| <p>B) Convention and District Meeting. The Club covers the expenses listed below for one or two delegates as determined by the number of Club members, to attend the Zonta District 12 Conference (or the same number of Club representatives in the case of a substitute District meeting) each year and the Zonta International Convention each biennium. Such expenses shall be paid from principal of the Discretionary Fund.</p> <ol style="list-style-type: none"> 1) Zonta International Convention <ol style="list-style-type: none"> a) Registration, hotel, travel, reasonable per diem for meals; b) Closing Banquet. 2) District 12 Conference <ol style="list-style-type: none"> a) Registration, hotel, cost of meals, and mileage or other travel expenses. | <p>B) Convention and District Meeting. The Club covers <u>will reimburse</u> the expenses listed below for one or two delegates as determined by the number of Club members, to attend the Zonta District 12 Conference (or the same number of Club representatives in the case of a substitute District meeting <u>Governor’s Seminar</u>) each year and the Zonta International Convention each biennium. <u>Delegates are exhorted to keep their expenses as low as feasible.</u> Such expenses shall be paid from principal of the Discretionary Fund.</p> <ol style="list-style-type: none"> 1) Zonta International Convention <ol style="list-style-type: none"> a) Registration fees, hotel, travel, reasonable per diem for meals; 2) <u>Hotel, not to exceed one-half of the conference rate at the event location.</u> 3) a) <u>reasonable cost of lunches at Zonta International Convention,</u> b) <u>cost of meals provided at District 12 Conference or Governor’s Seminar.</u> District 12 Conference a) Registration, hotel, cost of meals, and mileage or other travel expenses. 4) <u>Reasonable travel expenses. Carpooling is recommended, if feasible. Reimbursement will be based on economy air fare or miles</u> | <p>These changes are to clarify which expenses will be reimbursed by the Club and to emphasize the need for frugality (because the Discretionary Fund, which is the source of funds for the reimbursements, is being depleted).</p> |

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| | <p align="center"><u>traveled per online mileage calculations at \$0.35 per mile.</u></p> <p align="center">5) <u>Closing Banquet at the Zonta International Convention.</u></p> | |
| <p>C) North American Inter-District Meeting. The Club will reimburse the current Club President up to \$500 for registration and other reasonable expenses incurred for attending a mid-biennium North American Inter-District Meeting.</p> | <p>C) North American Inter-District Meeting. The Club will reimburse the current Club President up to a <u>total of \$500 for registration fees</u> and other reasonable expenses incurred for attending a mid-biennium North American Inter-District Meeting.</p> | <p>These changes are for clarification.</p> |
| <p>IX. Professional Services</p> <p>A) Attorney</p> <ol style="list-style-type: none"> 1) An attorney member; 2) Knowledge of or attain knowledge of the workings of the Zonta Club of Denver group of not-for-profit organizations. | <p>IX. Professional Services</p> <p>A) Attorney</p> <ol style="list-style-type: none"> 1) An <u>As appropriate, the Club Board shall consult or employ an attorney, as follows: an attorney member;</u> 2) having knowledge of or attaining knowledge of the workings of the Zonta Club of Denver group of not-for-profit organizations. 2) <u>A non-member attorney with relevant expertise.</u> | <p>These changes reflect that the previous club attorney has retired.</p> |
| <p>B) Accountant</p> <ol style="list-style-type: none"> 1) Monthly the following are sent to the Club Accountant: <ol style="list-style-type: none"> a) directly from the bank, statements for all accounts maintained by the Zonta Club of Denver group of organizations; b) from the Treasurer, copies of the check stubs and check request forms, with all items clearly labeled indicating the amount, the particular expense and the committee for which payment was made. c) duplicate copies of all deposit slips, with each check amount listed indicating the particular income item and committee. | <p>B) Accountant <u>The Club shall employ a bookkeeper and/or accountant, as recommended by the Finance Committee and approved by the Club Board.</u></p> <p><u>1) How chosen.</u></p> <ol style="list-style-type: none"> a) <u>Finance committee shall interview;</u> b) <u>Recommendations from members or knowledgeable individual;</u> c) <u>Resume and sample reports currently prepared;</u> d) <u>References checked;</u> e) <u>Recommendation based on interview, resume, sample reports, references, personality, not-for-profit accounting experience.</u> | <p>These changes reflect that the Club now has a bookkeeper and an accountant, clarifies which functions are performed by each, and reorders the section contents.</p> |

PROPOSED CHANGES TO ZONTA CLUB OF DENVER STANDING RULES – JULY, 2019

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| <p>2) Duties.</p> <ul style="list-style-type: none"> a) reconciles all bank accounts, monthly; b) prepares a monthly Operating Account statement, with comparison of actual to budget, for the Board; c) prepares quarterly Operating Account statements, with comparison of actual to budget. <p>3) Meets with the Audit Committee for year-end reports.</p> <p>4) Prepares year-end financial statements for inclusion in the President’s Annual Report.</p> <p>5) Prepares governmental reports:</p> <ul style="list-style-type: none"> a) yearly 990s for the Zonta Club of Denver group of organizations; b) yearly 1099 and 1096 for non-employee compensation; c) others, as needed. <p>6) How chosen.</p> <ul style="list-style-type: none"> a) Audit committee shall interview; b) Recommendations from members or knowledgeable individual; c) Resume and sample reports currently prepared; d) References checked; e) Recommendation based on interview, resume, sample reports, references, personality, not-for-profit accounting experience. | <p><u>2) Monthly the following are sent to the Club Accountant <u>bookkeeper (or accountant, if no bookkeeper is employed)</u>:</u></p> <ul style="list-style-type: none"> a) directly from the bank, statements for all accounts maintained by the Zonta Club of Denver group of organizations; b) from the Treasurer, copies of the check stubs and check request forms, with all items clearly labeled indicating the amount, the particular expense and the committee for which payment was made. c) duplicate copies of all deposit slips, with each check amount listed indicating the particular income item and committee. <p>3) <u>Bookkeeper’s Duties.</u></p> <ul style="list-style-type: none"> a) reconciles all bank accounts, monthly; b) prepares a monthly Operating Account statement, with comparison of actual to budget, for the Board; c) prepares quarterly Operating Account statements, with comparison of actual to budget. d) <p>3) Meets with the Audit Finance Committee for year-end reports.</p> <p>4) <u>Accountant’s duties.</u></p> <ul style="list-style-type: none"> a) Pprepares year-end financial statements for inclusion in the President’s Annual Report. <p><u>5b) Pprepares governmental reports:</u></p> <ul style="list-style-type: none"> ai) yearly 990s for the Zonta Club of Denver group of organizations; bii) yearly 1099 and 1096 for non-employee compensation; eiii) <u>yearly renewal of charitable organization registration with the Colorado Secretary of State for the Zonta Club of Denver Foundation;</u> iv) others, as needed. | <p>The charitable organization registration filing has been done by the Club accountant since the registration requirement was enacted.</p> |
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PROPOSED CHANGES TO ZONTA CLUB OF DENVER STANDING RULES – JULY, 2019

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| | <p align="center"> 6) How chosen: a) Audit committee shall interview; b) Recommendations from members or knowledgeable individual; c) Resume and sample reports currently prepared; d) References checked; e) Recommendation based on interview, resume, sample reports, references, personality, not for profit accounting experience. </p> | <p>This subsection has been moved to the beginning of the section.</p> |
| <p>X. Awards and Gifts</p> <p>B) Edna Jean Hershey Award (Zontian of the Year)</p> <p>4) Presentation – the name of the recipient is announced at the Zonta District 12 Conference or substitute District meeting and the award is presented at the <u>October</u> meeting by the previous year’s recipient.</p> | <p>X. Awards and Gifts</p> <p>B) Edna Jean Hershey Award (Zontian of the Year)</p> <p>4) Presentation – the name of the recipient is announced at the Zonta District 12 Conference or substitute District meeting <u>Governor’s Seminar</u> and the award is presented at the <u>October</u> meeting by the previous year’s recipient.</p> | <p>This change is consistent with District practice.</p> |
| <p>XI. Other</p> | <p>XI. OtherAnnual Report</p> <p><u>The President will complete the District 12 Annual Report and send it to the District 12 Governor by the due date. The President will provide copies of that report, together with additions describing highlights of the President’s year (June 1 – May 31) and the names of members who joined, died, resigned during the year, or who failed to renew for the following year, to the chairman of the Archiving Committee and the club membership by May 31st.</u></p> | <p>This change was proposed by the Archiving Committee.</p> <p>The changes make it clear that the Club president must complete the District 12 Annual Report but also specifies additional information to be included in the Club annual report.</p> |

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| <p>XI. Other</p> <p>A) Each May, upon recommendation of the Board and approval by the membership, a donation will be made to the Zonta International Foundation in memory of members who passed away during the year.</p> <p>B) The Immediate Past President will prepare, have printed, and provide the Annual Report for her term of office to the members by the <u>September</u> regular meeting.</p> <p>C) The Club shall maintain a post office box, to which all mailings with funds should be sent. The President, Treasurer and a third person appointed by the President shall each have keys to the box.</p> <p>D) Members will be moderate and considerate in their use of email in general and the “reply to all” feature in particular, so as to minimize the email burden on all members.</p> | <p>XI. XII. Other</p> <p>A) Each May, upon recommendation of the Board and approval by the membership, a donation <u>of \$50</u> will be made to the Zonta International Foundation in memory of members who passed away during the year.</p> <p>B) The Immediate Past President will prepare, have printed, and provide the Annual Report for her term of office to the members by the <u>September</u> regular meeting.</p> <p>C) The Club shall maintain a post office box, to which all mailings with funds should be sent. The President, Treasurer and a third person appointed by the President shall each have keys to the box.</p> <p>D) Members will be moderate and considerate in their use of email in general and the “reply to all” feature in particular, to minimize the email burden on all members.</p> | <p>The addition of the amount in subsection A makes explicit what has been the custom of the Club.</p> <p>The subject of subsection B has been moved to new Article XI, which necessitates renumbering of this article and its subsections C and D.</p> |